

**IN THE COURT OF COMMON PLEAS OF LANCASTER COUNTY, PENNSYLVANIA  
CIVIL ACTION**

[CAPTION]

**NOTICE THAT PLAINTIFF'S REPRESENTATIVE WILL APPEAR  
THROUGH USE OF TELEPHONE OR ADVANCED COMMUNICATION TECHNOLOGY  
AND DESIGNATION OF AUTHORITY TO SIGN SETTLEMENT AGREEMENT**

Plaintiff gives notice of exercising the option to allow Plaintiff's representative designated in the Certification Cover Sheet filed in this case to attend the conciliation conference through the use of telephone or advanced communication technology and designates [*name of person*] as the person who will be physically present at the conciliation conference with full authority on behalf of Plaintiff to sign any settlement agreement reached at the conference. Plaintiff's full authority to settle shall include the ability to negotiate and agree to both retention and disposition options which shall include, but shall not be limited to, bringing the mortgage current through a reinstatement, paying off the mortgage, proposing a forbearance agreement or repayment plan to bring the account current over time, consenting to refinancing, agreeing to vacate in the near future in exchange for not contesting the matter, offering a deed in lieu of foreclosure, entering into a loan modification or a reverse mortgage, reducing principal, agreeing to a pre-foreclosure sale/short sale, paying the mortgage default over 60 months, consenting to judgment, waiver of deficiencies, and consenting to other workout options. On the date of the conciliation conference, if appearing by telephonic means, Plaintiff's representative can be reached by calling the following telephone number: [*telephone number, with area code and extension*].

[Name of Plaintiff]

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

[Certificate of Service by Plaintiff's Counsel]